



## Volunteer Cowichan

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### Summer Student Position 2017 for 'Better at Homes'

#### Cowichan Region Better at Home Volunteer Youth Team Leader (VYTL) Summer Student Job description

Location: Duncan, BC, with travel throughout the Cowichan Region

Note: applicants must have a home base in the Cowichan Valley for the duration of the employment period.

Term: As early as May 23 and end approximately August 25, 2017.

Salary: \$15.00 per hour

Hours of work per week: 30

Volunteer Cowichan is a charitable non-profit organization raising awareness of the power of service and encouraging people to volunteer. Volunteer Cowichan assists initiatives, projects and organizations to meet community needs and interests. Some of our core objectives include:

- Relieving conditions associated with aging by providing non-medical services and promoting public participation with volunteer and community organizations;

Providing a means for the encouragement of voluntary citizenship participation in health, welfare, recreation, education, cultural and civic programs;

- Providing a central unit for recruitments, registration, training and placement of volunteers into community;
- Fostering citizenship and encouraging healthy communities.

#### Eligibility:

This position is supported by the Canada Summer Jobs program. To be eligible, applicants must:

- Be between 15 and 30 years of age at the start of the employment;
- Have registered as a full-time student in the previous academic year and intend to return to school on a full time basis in the next academic year;
- Be a Canadian citizen, permanent resident or person to whom refugee protection has been conferred under the *Immigration and Refugee Protection Act*; and
- Be legally entitled to work in Canada in accordance with relevant provincial/territorial legislation and regulations.

#### Job Description:

The VYTL will recruit, engage and manage youth volunteers as they make positive changes in the lives of seniors under the Cowichan Region Better at Home (CRBAH) program. CRBAH is a provincially funded program, managed by the United Way of the Lower Mainland, which supports seniors to stay in their homes with the assistance of non-medical supports: This includes housekeeping, yard work and friendly visiting. The VYTL will run an “employee readiness program” training the volunteers with life skills and other desirable qualities, while bettering the lives of our seniors. The VYTL will also promote the “150 for 150 Volunteer Challenge” with the youth volunteers.

#### Essential Qualifications:

- Pursuing a career with youth, non-profit, business or environmental studies;
- An approachable and personable nature as well as a willingness to recruit and work with volunteers;
- Be self-directed with an ability to work with minimal supervision;
- Have “life” skills;
- Attention to detail and time management skills;
- Strong organizational skills and an ability to keep track of volunteers, contacts and supplies;
- Have a valid driver's license, access to a vehicle (potentially to transport volunteers and supplies) and ability to attend multiple locations in the community;
- An ability and willingness to work flexible hours, indoors and outdoors.

#### Asset Qualifications:

- Excellent verbal and written communications skills, including preparing written reports, and experience preparing web content, newsletter articles, press releases and social media content;
- Experience managing and training volunteers;
- Enjoy working outside and providing service to others.

To apply: send a cover letter and resume, as a single pdf to Jennifer Lazenby, Executive Director at [ed@volunteercowichan.bc.ca](mailto:ed@volunteercowichan.bc.ca) by 5 pm (PST) on Wednesday May 17, 2017. Please put "Volunteer Youth Team Leader" in the subject line so we can confirm receipt of your application. No phone calls please. Each application will be acknowledged, however only shortlisted applicants will receive further communication.



Volunteer Cowichan acknowledges the financial assistance of the Province of British Columbia.

Visit us at:

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Email: [vc@volunteercowichan.bc.ca](mailto:vc@volunteercowichan.bc.ca)

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